



Republic of the Philippines  
**SOUTHERN LUZON STATE UNIVERSITY**  
Lucban, Quezon  
(042) 540-6519

### NOTICE TO PROCEED

**VITAL CARE GENERAL MERCHANDISE OPC**  
Alaminos, Laguna

Sir/Madam,

The attached Purchase Order No. 2023-12-0632 are already approved so NOTICE is given to VITAL CARE GENERAL MERCHANDISE OPC for the purchase office supplies and materials for accreditation requested by D. Dejelo – CAM with PR No. 2023-10-2149 Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

  
NILO H. BATOR, EdD  
OIC, University President 

I acknowledge receipt of this Notice on: JAN 04 2024

Name of the Representative of the of the Bidder: VITAL CARE GENERAL MERCHANDISE OPC

Authorized Signature: 